



Otsego County Fair Association

P.O. BOX 500
GAYLORD, MI 49734-0500
989-732-3811
989-732-0541 fax
email: otsegofair@gmail.com
www.otsegocountyfair.com

INDOOR VENDOR SPACE APPLICATION

August 20-24 2024

TERMS AND CONDITIONS:

1. No driving or parking will be allowed in the display area or the midway after set-up. Set-up will be on Sunday, August 18, and on Monday, August 19. **You must be set up by Tuesday, August 20 at 11 am.**
2. Exhibit Area will be open **Tuesday, August 20 through Friday, August 23 from 11 am to 10 pm and Saturday, August 24 from 11 am until 9:00 p.m.** Exhibitors will maintain display or exhibit and **will not remove same until August 24 after 9:00 p.m.**, unless prior arrangements are made with the Commercial Exhibit Chairperson.
3. **Exhibitor will put down a \$25.00 deposit to reserve a spot in the commercial building or you may pay the entire amount due.** When paying the entire amount due, you do not have to include the deposit. Cash or money orders will only be accepted 30 days before the Fair.
4. Exhibitors may request a refund of monies made when exhibitors desire to cancel the contract except that there will be no refunds of any monies on cancellations made within **14 days of the Fair opening.** The Fair Board will consider any request for refunds due to cancellations, with its decision being final as to granting or denying such refund.
5. The Fair Board may cancel this contract with no refund of any monies if there is reasonable cause.
6. Exhibitors and their employees will not create any unreasonable noise conditions that are caused by P.A. systems, musical equipment, radios, television sets, musical instruments, or other similar equipment.
7. Exhibitors and its employees will not permit or engage in any activity that has potential harm to the health, safety, and welfare of all the people attending the Fair and will not permit or engage in any illegal activity on the fairgrounds.
8. Exhibitors will be asked to remove any item/items (guns, knives, smut, etc.) that it is not appropriate.
9. Exhibitor hereby waives any and all claims against the Otsego County Fair its sponsors or representatives for any loss, theft, and property damage or personal injury. The exhibitor assumes full and complete responsibility for any damage that may occur when moving material in and out of the fairgrounds.
10. It is expressly acknowledged that the Otsego County Fair Association has not purchased insurance of any kind for the benefit of the exhibitor, nor is it under any obligation to do so. Please mail or bring with you a copy of your insurance; Otsego County Fair and Otsego County must be named as additional insured. **We must have a copy of your insurance on file if you are not selling food we will not need insurance.**
11. The failure of Exhibitors to abide by any of the terms & conditions stated in this contract will constitute a default. Should the Exhibitor default in its obligations, the Fair Board will require the Exhibitor to immediately cure the default or cancel the contract and the Exhibitor will not be entitled to a refund of any monies paid in according to this contract.
12. Exhibitors are responsible for getting the proper permits, if applicable.
13. **Exhibitors will provide their own supplies. (Display tables, chairs, extension cords, etc.)**
14. If you have **special needs (Handicapped, etc.), please specify on the application.**
15. Camping means that you are staying on the fairgrounds.
16. **NO EXCLUSIVE RIGHTS.....No vendor will be allowed to sell merchandise outside of their rented space.**

2024 INDOOR VENDOR SPACE APPLICATION

Fill-out the following information and mail to Otsego County Fair, c/o Grace Bishop P.O. Box 500, Gaylord, MI 49734, or email app to bishopgrace11@yahoo.com Call the Fair Office with questions at 989-732-3811

Please reserve the following vendor space, I/We agree to exhibit and comply with all terms and conditions.

PLEASE PRINT:

Company Name (if applicable): _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Cell #: _____

E-mail: _____ Tax ID #: _____

Special Needs (see #14 terms & conditions and specify): _____

Vendor Space Size & Fee (for the week): 8 x 8 \$40.00
 12 x 13 \$60.00 **No Booth Space will be free ...**

Size of Vendor Space: _____

Vendor Electrical 110v \$50.00 Circle One: YES NO

Specify products or services to be displayed: _____

Gate Passes are \$8.00 per person, NUMBER OF PASSES NEEDED _____
(Each person entering the fairgrounds after 11 am **"must have"** a gate pass or pay \$3.00 per day)

Camping per unit - \$75.00 for the week (Sunday, August 20 – Saturday, August 26): YES or NO

If YES, the Size of the camping unit: _____

VENDOR FEE \$ _____

ELECTRICAL \$ _____

GATE PASSES \$ _____ (see #17 terms & conditions)

CAMPING \$ _____ (see #15 terms & conditions)

TOTAL \$ _____

DEPOSIT \$ _____ (see #3 terms & conditions)

TOTAL AMOUNT DUE \$ _____ (30 days Before Fair NO checks, cash or money orders ONLY)

Signature _____ Date: _____